



The **purpose** of the Utah Commission on Service and Volunteerism is to enable individuals, communities and organizations in Utah to benefit from the service, power, skills, and passion of volunteers. Our **mission** is to strengthen Utah communities through the power of service and volunteerism. Our **vision** is vibrant, productive communities with active, engaged citizens.

Minutes

COMMISSION MEETING
July 20th, 2017
2:00 to 4:00 P.M.
Capitol Board Room

ATTENDEES

Commissioners

Debbie Hardy
Richard Gonzalez
Jacob Murakami
Paul Leggett
Alan Griffin
Stan Penfold
Vikram Ravi
Todd Hansen

Debra Hoyt
Karen McCandless
Mark Thomas

Visitors:

Kerry Steadman
Norma Paramore & Family
Laurie Loader
Dennis Hanson
Brian Parnell

Staff

LaDawn Stoddard
Greg Bates
Kate Hulme
Mary Buehler
Corynn Benoit
Ruqia Qasim

WELCOME

Motion to approve May minutes made by Alan Griffin. Seconded by Stan Penfold. Vote carried unanimous.

Commission chair Debbie Hardy started off the meeting by welcoming everyone. Commissioners and staff introduced themselves. Three new commissioners were introduced: Karen McCandless, Todd Hansen, and Debra Hoyt. Karen McCandless is with the Community Action Services in Provo, Todd Hansen is with the Church of Jesus Christ of Latter-day Saints, and Debra Hoyt is with Dominion Energy Questar Corp.

ED UPDATE

Updates from LaDawn: UServeUtah has had some staffing changes. Anna decker moved on with Cicero Group, and Mary Buehler took a position as the Community Engagement Program Manager. Our summer intern Jacob Johnson has agreed to extend his services with us at a part time capacity as the program specialist for Community Engagement. Disaster Services program specialist Karrie Beardall is no longer with UServeUtah. We will hire a replacement, but we're currently looking internally to see where our needs are. Greg will continue to be the lead on the VDCT (Volunteer Donations Center Team).

Under Community Engagement, we focus a lot with municipalities, and how to affectively use volunteers. We had a survey done with municipalities, and we found that the highest ranked need area that they indicated was around potential disaster volunteers. On July 6th, LaDawn submitted the renewal for our VGF Grant that is through the Corporation for National and Community Services. This particular grant is the foundation for supporting what we do in our Community Engagement world. It is a new three year grant cycle, therefore it is a new competition. Commissioners voted on accepting to submit that application in our last commission meeting.

Many commissioners participated in our AmeriCorps grant application review process. Greg will touch more on the funding process in his committee report.

We will be participating in a Mass Care Exercise in August. It is a three day simulation exercise. Greg will touch more on this in his committee report.

The new presidential administration has proposed eliminating all funding for CNCS for both fiscal year 17 and 18. FY17 appropriations were finalized on May 5th, and our federal agency was kept at level funding. We're still waiting on the decision for FY 18.

POWER OF SERVICE AWARD

Commission Chair Debbie Hardy presented the Power of Service award to Norma Paramore. Norma has been with the CWCIC (Center for Women and Children in Crisis) for well over 25 years. The center opened its doors in February 1984 and Norma has been with them for most of those years. She has been on the Rape Crisis Team and served many victims of sexual assault on the phone or at the hospital, comforting and lifting them in a desperate time of need. After serving with the Rape Crisis Team, she has been serving residents fleeing domestic abuse. She takes clients to appointments, answers hotline calls, runs errands and is willing to do just about anything she is asked. She has given over 6000 hours of dedicated service over the years. She is helpful, kind and thoughtful of others. Norma loves her community and lifts others where she can. It is an honor to have Norma as part of the team at the CWCIC.

AMERICORPS PROGRAM REPORT

Kerry Steadman- executive director of the Salt Lake County Homelessness Initiative Program presented and talked about the program's mission and role.

STRATEGIC PLAN DASHBOARD

Strategic plan benchmarks (Debbie): As a result of the discussion in our last commission meeting where the dashboard was presented; suggestions were taken, and a "Return to Green" column was added. This column is a plan of action column, where it further explains the progress of any yellow and red marked goals. The dashboard is a way to track progress on key performance indicators of our strategic plan.

COMMITTEE REPORTS

National Service: NS Program Manager Greg Bates gave the committee report for the National Service program. The report consisted of the following: *Build and Cultivate Capacity*: Project Impact: final reports were due July 21st. NS staff participated and will complete final report also. A meeting was held on June 9th for the formula grant review. Seven programs were approved for operational funding. Senior Charity Care is the new operational program. Two planning grants were awarded: International Rescue Committee, and Boys and Girls Club of Weber/Davis counties. The Boys and Girls Club of Utah County's STEM program was not funded but may receive supplemental funding.

Motion to ratify the decision of the committee on the formula funding: Richard Gonzalez approved first, Paul Leggett seconded, and all were in favor.

Under Disaster Service: VDCT Standard Operating Guidelines draft completed and submitted for feedback to the Department of Emergency Management. We're the first emergency support function to submit those. Mass Care Exercise August 21st – 23rd at the State Emergency Operations Center.

Promote and Inspire Service & Volunteerism: Campus Education Award Match: We're creating materials to share with financial directors at institutions of higher education. The Engaged Citizenship Retreat will be on Oct 19th – 21st
Recognize the Efforts of Outstanding Volunteers: Voronique Duong from the Utah Healthcare Corps program was the AmeriCorps member of the month for June. She's serving her second term at Bear Lake Community Health Center. She is instrumental in expanding the Healthcare Corps' reach at this new host site. The July member of the month will be awarded to Taylor Kevern with the BYU AmeriCorps program on July 31st. A calendar invite will be sent to all commissioners.

Community Engagement: CE program Manager Mary Buehler gave the committee report. The report consisted of the following: *Build and Cultivate Capacity*: Pre-recorded webinars on how to engage underrepresented populations in service are in the pre-production phase. The first out of five webinars will launch in early August. We have created two out of five infographics on how to engage underrepresented populations. These are available to view and download on the UServeUtah website, and the rest are in draft stages. A database of businesses to survey on practices and interest in corporate employee volunteerism is in the process of being developed. Support from Commissioners in obtaining business contacts will potentially be needed.

Promote and Inspire Service & Volunteerism: The 9/11 Day of Service Grant opened on July 3 and closes on August 3. There is \$8,000 in award funding, and grants up to \$1,000 will be awarded to nonprofits who use at least 100 volunteers in service projects held September 8 – 16. 4-5 Commissioners are needed to participate in a 90 minute grant review the week of August 7th

COMMUNITY UPDATES

Paul Leggett and his team are gearing up to do a recruitment drive for their Foster Grandparent program. If you know of any potential older adults who would like to participate in this program, let Paul know. The age limit to participate is 55+. They're looking to recruit 20 people before the beginning of the school year. Paul will send out more information regarding this to LaDawn to share.

Jake Murakami The Foster Grandparent program has released some preliminary data about a study they've been doing on how Senior Corps specifically impacts health. The study is wrapping up next year, and the results will be available then, but they wanted to release some results they have so far. The study has shown that after one year of service in any of the Senior Corps programs, there's a significant improvement in the volunteer's health and well-being. For more info, go to seniorcorps.gov/healthyvolunteers.

Senior Corps held a competition for unserved geographical areas throughout the country. There were six applicants from Utah where one was awarded a grant. The awardee comes from the Five County Association of Governments program. This program will be working with the Administration for Community Living.

Vikram Ravi Vikram and his team are working on their digital inclusion program. They're in the process of trying to improve refugees' ability to navigate and have an understanding background in technology and in turn would improve their access to healthcare, financial literacy, education, and career development. They're working with the Salt Lake County and the city to start a long term digital literacy program, and they're looking for organizations who support refugee services especially in the digital inclusion area.

Karen McCandless The Community Action Services and Food Bank program runs the largest food bank in Utah. They have about five billion pounds of food that is provided through donations, food services, the church, food drives...etc. They have had over 9000 volunteers, and over 30,000 volunteer hours over the last Fiscal Year.

Richard Gonzalez On Friday Sept 29th, USHE is going to have a one day conference for school counselors, and administrators. USHE will provide training for them on all the services they provide. If you're interested in attending, let Richard know.

Todd Hansen Since the launch of justserve.org in the State of Utah, missionaries have been authorized to serve up to 10 hours a week during the day. It is encouraged for nonprofit organizations to post their volunteer opportunities on the Justserve.org website where missionaries would be able to look those opportunities up easily. The capacity would be enormous, and more service opportunities would populate in different geographical areas in Utah.

ADJOURN

By commission chair Debbie Hardy