



The **purpose** of the Utah Commission on Service and Volunteerism is to enable individuals, communities and organizations in Utah to benefit from the service, power, skills, and passion of volunteers. Our **mission** is to strengthen Utah communities through the power of service and volunteerism. Our **vision** is vibrant, productive communities with active, engaged citizens.

Minutes

COMMISSION MEETING
May 18th, 2017
2:00 to 4:00 P.M.
Capitol Board Room

ATTENDEES

Commissioners

Lt. Gov. Spencer Cox
Dave Clark
Richard Gonzalez
Debbie Hardy
Jacob Murakami
Lindsey Kneuen
Paul Leggett
Melissa Fromm

Alan Griffin

Visitors:

Sean Damitz
Dave Bastian

Staff

LaDawn Stoddard
Greg Bates
Kate Hulme
Mary Buehler
Karrie Beardall
Corynn Benoit
Jacob Johnson

WELCOME

Motion to approve March minutes made by Debbie Hardy. Seconded by Lindsay Kneuen. Vote carried unanimous.

Commission chair Debbie Hardy started off the meeting by welcoming everyone.

Updates from LaDawn: our first summer intern: Jacob Johnson, a student at BYU, was hired as a summer intern to research best practices in engaging underrepresented populations in service and develop resources for UServeUtah to promote.

We still have two commissioner vacancies available in the areas of Labor, and educational needs of youth.

The VGF grant application is due on the first week of July. Motion to approve submitting this grant application made by Dave Clark, seconded by Richard Gonzalez.

The omnibus budget for fiscal year 2017 has passed. We received full funding, and have an increase of budget in some areas which include increase in dollars for commissions.

LaDawn mentioned justserve.org. We have regular meetings with the appropriate people at the LDS church, both on the technology and outreach side. They're putting together a plan to heavily promote justserve.org

The Utah Conservation Corps AmeriCorps program presented and talked about their mission and role.

STRATEGIC PLAN DASHBOARD:

LaDawn talked about the strategic plan dashboard. This document listed UServeUtah's 2017 strategic plan goals, and progress. Here are highlights of some goals that are complete or are on track: "strengthen

AmeriCorps program capacity to successfully administer federal grants"- We have a tool by our National Association to assess AmeriCorps programs on capacity, and their management of the grant. This is the first year we're implementing that tool. "Expand capacity of organization to engage under-represented population in service". Here are two that aren't on track: "Strengthen organizations capacity to effectively utilize volunteers", "Increased utilization of skills based volunteers".

Lindsey asked if it's possible for the committees to understand which of these we have deliverables tied to for each, which committee it belongs to, or bullets of to do's. Greg and Mary have a milestone sheet of targets to be met for each quarter of the year. At your next committee meeting, you will see those. Action item for dashboard: Add a return to green column or an action item column on the strategic plan dashboard.

COMMITTEE REPORTS:

National Service Program Manager Greg Bates and Commissioner Dave Clark gave the committee report for the National Service program. The report consisted of the following: Competitive grant funding: Funding approved for Read graduate succeed, Playworks, and Utah conservation corps. Not approved were Utah healthcare corps and salt lake county homeless. The AC program evaluation training was held on March 28th, and April 20th. The final 2 sessions will be held on June 2nd, and 27th. Formula grant funding applications are due on 5/19. There are 15 applicants expected, and the committee review meeting will be held on June 9th.

VDCT standard operating guidelines- expected completion in June and initial feedback from division of emergency management has been positive.

Promote and inspire: AC education award match initiative – Presentation to Campus Compact board on March 2nd.

Motion passed in support of matching AC education awards. Outreach will begin to nine member schools.

AmeriCorps member gathering was held on March 22nd, Zermatt Resort, Midway Utah. 455 registered attendees, seven breakout sessions, and four service projects: 85 stuffed monsters, over 400 hygiene kits, over 200 backpacks w/school supplies, 28 disaster response go kits.

AC member of the month for April was Blake Heldt-Werle from Playworks, and for May it will be a member from the Utah Healthcare Corps program.

Dave proposed motion for the approval of the committee to be given authority to review and approve AmeriCorps grants, Lindsay made the motion, Melissa seconded.

Community Engagement program specialist Mary Buehler and Commissioner Lindsay Kneuen gave the committee report. The report consisted of the following: Volunteer management training

- Southern Utah volunteer management training held in St. George on March 13, 14
- Museum managers volunteer management training held in cedar city on March 15 and April 12
- SLC volunteer management training held on May 11-12
- Grand county volunteer management training to be held on Moab on sept 18-19

Communities of service- a series of webinars with resources for municipalities will be launched in July. The CE team is seeking help from commissioners in promoting this webinar

- National days of service grants- the days of service grant has been redesigned in time for the 9/11 days of service grant cycle. The application opens on July 3. Applications are due august 3

COMMUNITY UPDATES

Paul mentioned that the Salt Lake County Aging Services has been providing ESL classes for refugee seniors, and that they will no longer receive grants to do that. He is asking commissioners if they know of any ESL classes that they can send the refugee seniors to, or if there are ways to fund these classes at their center again.

Jake – Senior Corps week is this week, follow the SL CNCS office on twitter for more info. The division of Emergency Management Citizen Corps members will meet with their state citizen corps council on a quarterly basis. They're interested in how to engage RSVP volunteers in their world- adults 55+ in service in their communities.

ADJOURN