



The **purpose** of the Utah Commission on Service and Volunteerism is to enable individuals, communities and organizations in Utah to benefit from the service, power, skills, and passion of volunteers. Our **mission** is to strengthen Utah communities through the power of service and volunteerism. Our **vision** is vibrant, productive communities with active, engaged citizens.

Minutes

COMMISSION MEETING
Sep 20th, 2018
2:00 – 4:00 PM
Kletting Room

ATTENDEES

Commissioners

Debbie Hardy
Jacob Murakami
Melissa Fromm
Alan Griffin
Karen McCandless
Lindsey Kneuve
Vikram Ravi
Richard Gonzalez
Jill Love
Debra Hoyt

Kris Hamlet
Paul Leggett
Stan Penfold

Visitors

Maggie Abney
Tyler Cain (LG Rep.)

Staff

LaDawn Stoddard
Greg Bates
Ruqia Qasim
Sara Dorsey
Jacob Johnson
Scott Keyes

WELCOME/GOVERNANCE – DEBBIE HARDY

Motion to approve May and July meeting minutes made by Stan Penfold, seconded by Lindsey Kneuve. Vote carried unanimous.

Motion to approve a consent agenda made by Stan Penfold, seconded by Lindsey Kneuve. Vote carried unanimous.

POWER OF SERVICE AWARD

Dave Burton who volunteers with Eye Care 4 Kids was awarded the Power of Service Award.

AMERICORPS PROGRAM REPORT

Maggie Abney presented the Utah Higher Education AmeriCorps Network (UHEAN) program.

UPDATES- LADAWN STODDARD/DEBBIE HARDY

Dashboard: Debbie talked about the following areas that are in progress: develop tools and resources for businesses; development of EVP toolkit; dissemination of toolkit in 2019. The survey phase of this project progressed slowly but is nearly finished. Focus groups have been organized. Toolkit plan development is a more reasonable target for 2018, this will be developed based on relevant information gleaned from surveys and focus groups.

Recognition of outstanding volunteers: Plan development for outreach has been created and implemented. A large # of the regular certificates we distribute annually come in the fall. It is anticipated the goal will be reached in 2018.

Sara Dorsey- our outreach coordinator- sent out talking points and a link to the volunteer recognition certificate form for commissioners to help promote this recognition program.

Power of Service award for businesses: Sara put together a business recognition form that was distributed to all commissioners for review and receive a motion of approval to proceed next steps. A Nominator from the business itself nominating their business will be required to submit an external letter from the community that they're serving. The letter will need to show evidence of the impact the business is making on the community. Nonprofit or other types of organizations nominating a business will need to submit a letter as well as provide evidence of the impact that the business is making on them. Commissioners suggested we clarify to nominators that businesses who will be selected for this award are recognized for specific volunteer work that the business took a lead on or a part of. Also, include detailed information on the duration of the volunteer work being done by the business, and the organization's experience with the business. Ensure that nonprofits and businesses understand that this is a community-based nomination process, and that we're not evaluating the nominee's full model or community engagement piece, and that this nomination does not fully reflect that. **Motion to approve the proceeding of this process while taking these recommendations into consideration made by Stan, seconded by Lindsey. Vote carried unanimous, all were in favor.**

A nominating committee needs to be established to pick next year's vice chair. The committee will consist of commission chair Debbie, and two other commissioners. Debra and Jake volunteered to be on this nominating committee. **Motion to approve made by Stan, seconded by Lindsey. Vote carried unanimous, all were in favor.**

A National Service Committee chair is needed. Rep. Becky Edwards was nominated and has accepted the nomination. **Motion to approve made by Stan, seconded by Lindsey. Vote carried unanimous, all were in favor.**

National Service 2018-2019 Funding Approval: Last commission's meeting, we did not have a forum to ratify the AmeriCorps grant awards. A spreadsheet with the funding amounts approved by the grants review committee was shared. Six programs were in continuation mode; therefore they had some expectation of funding. The committee approved Utah's Higher Education AmeriCorps Network (UHEAN) proposal of a decrease in funding. They also approved The Association for Utah's Community Health (AUCH) request in an increase of funding. The Boys & Girls Club of Utah County was approved, while the Boys & Girls Club of Weber Davis was not- but they have requested supplemental funding. Four Corners School of Outdoor Education were not approved for funding. United Way of Salt Lake's math based mentoring program is the only new program this year. State of Utah's Division of Substance Abuse and Mental Health was awarded a planning grant to address the Opioid crisis in Utah. A final decision on our request for supplemental funding will be announced September 21st. **A motion to ratify these decisions made by Stan, seconded by Kris. Vote carried unanimous, all were in favor.**

2018 Supplemental CIF: We submitted and were approved for a funding request in the amount of \$85,000 to facilitate and support local jurisdictions related to spontaneous volunteer and donations management in disasters. One of the areas that this funding will help support is our Spontaneous Volunteer Management Trainings (SVMT) that we will be doing in partnership with the division of Emergency Management. This will be a FEMA certified course. Our new staff member Scott Keyes which LaDawn introduced as our new Training Coordinator is going to help in the training capacity around disaster preparedness and emergency response. Scott comes with a background in emergency preparedness, so he will be a big help in coordinating our trainings. We're also looking to develop a training on donations management which Scott will take the lead on. **Motion to approve the supplemental funding made by Karen, seconded by Stan. Vote carried unanimous, all were in favor.**

Staffing: Jacob accepted the position as our new Community Engagement Manager. Our intern Tinesha Zandamela's internship with us had ended last week. She is pursuing another opportunity in France. Scott Keyes has been hired as our new Training Coordinator.

Community Engagement: We have a couple of customized Volunteer Management Trainings coming up: we're doing a training for VISTA members in Utah County with United Way. We also have a VM training with the division of State History, as well as a VM training with Youthline. The dates for those trainings are listed under dates to remember on the agenda.

AER: Commissioners are invited to attend our three-day Active Engagement Retreat coming up on October 18th-20th.

Federal funding update: The levels of funding for our federal agency look promising. The proposal is a thirteen million dollar increase for AmeriCorps, and a 6 million dollar increase for Senior Corps.

Colorado Peer Visit: The Colorado commission is coming to do a peer visit on November 1st -2nd. They are wanting to learn about our processes and types of engagements we are involved in. Virginia and Arkansas's commissions are also interested in doing a peer visit with us.

2018 FOCUS/DIRECTION

Youth Commission: The youth commission proposal was put together by Tinesha and Jacob. Goals set by this commission will be accomplished by way of three initiatives: 1. Identify barriers Utah youth face that prevents them from volunteering, then develop solutions to overcome those barriers. 2. Collaborate with UServe to help create and participate in a service project. 3. Appoint youth representatives to promote the usage of JustServe among young people.

Meetings will be a combination of in person and video conferencing. The commission will be a makeup of a diverse group of students from different school districts, and an economic representation from different areas.

Commissioners suggested creating a logic model outlining the different projects that the youth commission will come up with. Three commissioners are needed to oversee this commission. Vikram has volunteered to be on this committee. ***Motion to approve and move forward with the creation of this commission with refining details and operation made by Stan, seconded by Alan. Vote carried unanimous, all were in favor.***

COMMUNITY UPDATES

Jake: There has been an increase in the AmeriCorps Education award due to an increase in the Pell grant which went up by 100 dollars for the next fiscal year. Outreach meetings for VISTA are going to be held. There's going to be an in-person meeting on Oct 24th, and a webinar on Oct 25th.

Lindsey: The Homeless Connect Service Project is going to be held on Oct 12th. Around 800 volunteers are participating. Pluralsight had their annual conference. They provided scholarships to 58 organizations to attend. They had six computer science leaders, and advocates, as well as 60 students from rural areas. They announced five project offerings for the Education and nonprofit sectors. They have two tech offerings for youth, or vulnerable populations who are in need of tech skills development or for nonprofit organizations whose professionals need tech skills to advance their work and do capacity building. They also have three education offerings, which are designed for computer science educators. They have partnered with the State Board of Education to implement these statewide in Utah. If commissioners know of regions, schools, or districts who are interested in these offerings, let Lindsey know.

Jill: The division of State History is holding their annual conference next week. The division of State Library is also hosting their training conference for all library directors in the state. The division of Multicultural Affairs will hold their youth summit in October which hosts around 1500 minority junior high students to inspire them around leadership and to think about secondary education. The division of Arts & Museums is hosting their Change Leaders program- it is a three day intensive training program that teaches leadership, and helps attendees brainstorm projects to improve their communities. The Multicultural Affairs office developed a toolkit called Pledge 123. They are encouraging nonprofit organizations, communities, and state agencies to take a look at diversity and inclusion within their agencies and identify gaps and come up with a plan to address those gaps. For more information, visit: <https://multicultural.utah.gov/>

Debra: There is going to be a donor training on November 8th at the Salt Lake Country Club. If commissioners know of any donors that need to be trained, or might be interested in learning on how to donate, let them know of this training. The Giving State Report provided by Cicero Group in partnership with UServeUtah will be available soon.

Vikram: Pioneer Park Coalition is hosting a Violent Intruder presentation in partnership with the Salt Lake Police Department on Oct 9th. They are also hosting an event in partnership with Spice Kitchen on September 28th from 5-8 pm.

Jacob: Jacob is doing a breakout session at the UNA conference on Sept 25th. We will also be tabling at this event.

Alan: The State Board of Education approved a Youth State Board. Fifteen students will be selected from schools around the state to be on this board. It would be a good idea to connect our Youth commission with them.

Paul: The Senior Exposition will be held at the South Town Exposition Center on Oct 4th and 5th. It is a free event that will be going on from 9 am – 7pm. Meals on Wheels trucks will be giving away samples.

Karen: As part of United Way's Day of Caring, a volunteer project was held at the Community Action and Food Bank last Thursday. BYU partnered with Geneva Rock in building and donating thousands of dollars' worth of products to make the food warehouse safer.

ADJOURN

Motion to adjourn meeting made by Alan, seconded by Debra.