UServeUtah
Utah Commission on Service & Volunteerism

The **purpose** of the Utah Commission on Service and Volunteerism is to enable individuals, communities and organizations in Utah to benefit from the service, power, skills, and passion of volunteers.
Our **mission** is to strengthen Utah communities through the power of service and volunteerism.
Our **vision** is vibrant, productive communities with active, engaged individuals.

Minutes

COMMISSION MEETING
March 21, 2019
2:00 P.M. to 4:00 P.M.
State Capitol Board Room

ATTENDEES

Commissioners
Tylor Cain
Alan Griffin
Richard Gonzalez
Debbie Hardy
Jacob Murakami
Melissa Fromm
Brian Yazzie
Paul Leggett
Becky Edwards
Stan Penfold
Vikram Ravi
Nancy Basinger
Debra Hoyt
Karen McCandless
Judy Watanabe

Staff
LaDawn Stoddard
Mike Moon
Greg Bates
Jacob Johnson

Guest
Christine Nelson

WELCOME/GOVERNANCE – PAUL LEGGETT

Paul Leggett welcomed everyone, and our two new commissioners: Judy Watanabe with Utah Division of Emergency Management & Brian Yazzie with Provo School District.
Introduced Debbie Hardy as Community Engagement Committee Chair, motion to approve made by Stan Penfold, seconded by Alan Griffin. Vote carried unanimous.
Motion to approve January minutes made by Debra Hoyt, seconded by Nancy Bansinger. Vote carried unanimous.
Motion to approve a consent agenda made by Nancy Basinger, seconded by Alan Griffin. Vote carried unanimous.

LT. GOVERNOR COMMENTS – TYLOR CAIN

Tylor Cain shared that Lt. Governor Spencer Cox was very glad to join us at the commission retreat in January. Something personal that touched him recently, he has a son serving a mission in Mozambique that was hit pretty hard by a cyclone. His son volunteered to extract some of the missionaries that were displaced by the weather event. The nexus between coordinating volunteerism and emergency management is near and dear to his heart.

COMMISSION UPDATES – PAUL LEGGETT

Ladawn and Paul attended a training and briefing in Washington D.C. It was a combination of hill visits and CNCS training.

DIRECTOR UPDATE – LADAWN STODDARD

Transformation Plan: Washington DC trip, the federal agency that we work under or receive funding from is restructuring their delivery mechanism and structure of their offices. They are moving from state office structure to regional office structure. Jake Murakami's office is affected by this. His office handles SeniorCorps and Vista. Some of the concerns that

we were pushing to address is "what role can state commissions play in being that point of contact in the state. How can we ensure that these resources are delivered addressing real needs that local communities see as needs and not be dictated by a much bigger picture.

Jake Murakami gave a brief timeline on his office, they will be working remotely from their home address starting May 26, while the new Regional Office in Denver is getting set up around September. The Biggest concern is ensuring rural programming happens.

Member Gathering: 03/12/19 was very successful. CEO of the federal agency was able to attend and speak at the gathering and helped gave the awards. She Spent the whole day 03/11/19 touring the central warehouse for humanitarian and services which is very uniquely Utah, visiting SeniorCorp programming, roundtable related to homeless providers, serve lunch at dining Hall. She also met with the governor and offer Jake and LaDawn to do a service project and speaking to the governor about AmeriCorps. The National Governor Association Summer Meeting will be held in Salt Lake in July.

April is National Volunteer Month & Week: 25th Anniversary this year for UServeUtah, we are looking at what initiatives that we want to do. Propose to have the Governor to do a declaration around our 25th anniversary for National Volunteer Week April 7. **Motion to approve to have the governor recognize the anniversary of UServeUtah on the National Week made by Alan Griffin, seconded by Debra Hoyt. Vote carried unanimous.**

Formula Grant Review: Reaching out for volunteers. Intent to file is received form potential applicants, Deadline was 03/20/19. Deadline for their concept papers is April 26 and that's also when the review period will start. Each application will be read and scored by three reviewers. Final review meeting is

June 07. Right after that, successful applicants will be notified so they can input their applications into the federal grant system and move forward with programs starting August to October.

New Staff: Newest Staff member Mike Moon, who is our Associate Director which is a newly created position with UServeUtah.

AMERICORPS PROGRAM PRESENTATION –CHRISTINE NELSON

Canyon Country Youth Corps: Christine Nelson, the Director of Canyon Country Youth Corps gave a presentation on Canyon Country Youth Corps. Youth Corps based in Monticello Utah has been in ConservationCorps since 2001. Have their own onsite bunkhouse so anyone that serves can live and work at the canyon.

POWER OF SERVICE AWARDS – AMERICORPS MEMBER/LIFETIME SERVICE

Keli Linke & Gloria Skanchy are the two award recipients.

2019 FOCUS/DIRECTION

Committee KPI: Committee KPI for National Service and Community Engagement programs were included in the commissioner packets. Here are the key points: Under Community Engagement: 1) Expand capacity of organization to engage under-represented populations in service. 2) Create avenues that encourage youth engagement in service. 3) Increased utilization of skill based volunteers

Under National Service: 1) Strengthening AmeriCorps program capacity to successfully administer federal grants.

2) Outreach to an engagement of AmeriCorps Alumns 3) Support program recruitment to improve the quality and number of AmeriCorps candidates. 4) Recognition of outstanding national service members. **Motion to approve KPI's made by Nancy Basinger, seconded by Debra Hoyt. Vote carried unanimous.**

Community Engagement Initiatives: Handouts with 4 new were included in the commissioner packets. The initiatives are: 1) Executive Nonprofit Training 2) Business Training Proposal 3) Community of Service Award Proposal 4) Supporting Utah's Volunteer Management Network. **Motion to approve Community Engagement Initiatives as Jacob Johnson presented made by Stan Penfold, seconded by Nancy Basinger. Vote carried unanimous.**

2020 STRATEGIC PLAN

Committee: Strategic Plan Steering Committee are Paul Leggett, Karen McCandless, Richard Gonzalez, Debra Hoyt, Jacob Murakami, and Melissa Fromm.

2020 Strategic Planning Timeline:

April	Strategic Planning Committee kickoff meeting to develop timeline, public survey, and tour questions.
April – May	The Commission will review the timeline, public survey, and listening tour.
May 1 – July 31	The survey will be open online and available to the public.
May – July	UServeUtah Staff will conduct a Statewide listening tour including focus groups and gathering needs assessment data. Aggregate data will be compiled by an external consultant.
Aug – Sept	National Service and Community Engagement Committees will meet as needed to review data and complete SP Logic model.
Oct – Nov	The Strategic Plan Workgroup will meet as needed to accumulate logic models and prepare Commission SP.
November 21	The Commission will meet and review the draft SP.

ADJOURN

Motion to adjourn meeting made by Debra Hoyt, seconded by Alan Griffin.