

# HOW TO SAFELY HANDLE DONATED GOODS

In order to protect vulnerable community members, please follow these guidelines when handling donated goods:



Do NOT handle donated goods if you have experienced symptoms of COVID-19 such as fever, cough, or shortness of breath within the past 14 days. Do NOT handle donated goods if you have been in close contact with an individual that has tested positive for COVID-19 or has shown symptoms of COVID-19 within the past 14 days.



Practice cleanliness. Disinfect frequently touched services. Wash your hands before handling donations, while handling donations, and after handling donations. If running water is not available, use hand sanitizer with at least 60% alcohol. If hand sanitizer is not available, construct hand washing stations with one bucket dispersing clean water to be used with hand soap, and one bucket catching waste water.



Do NOT touch your face, eyes, nose, or mouth at anytime while volunteering or handling donated goods. You can discourage yourself from touching your face by wearing a mask.



Wear Personal Protective Equipment (PPE) while handling donated goods including: a mask, gloves, and any other equipment available.



Maintain a physical distance of at least 6 feet between yourself and others. Groups should not exceed 10 members at a time per location.



Cover your cough and sneezes with a tissue or into your elbow. If you cough or sneeze, stop what you are doing to wash or sanitize your hands before resuming handling donated goods.

For more information please visit [coronavirus.utah.gov](https://coronavirus.utah.gov)

# HOW TO SAFELY RECEIVE AND DISTRIBUTE DONATED GOODS

To ensure the safety of vulnerable community members you should assume that donated goods may not have been handled safely by previous members of the supply chain. When handling and distributing donated goods please follow these recommendations:



Do NOT handle or distribute donated goods if you have experienced symptoms of COVID-19 such as fever, cough, or shortness of breath within the past 14 days. Do NOT handle or distribute donated goods if you have been in close contact with an individual that has tested positive for COVID-19 or has shown symptoms of COVID-19 within the past 14 days.



Practice cleanliness. Disinfect frequently touched services. Wash your hands before handling donations, while handling donations, and after handling donations. If running water is not available, use hand sanitizer with at least 60% alcohol. If hand sanitizer is not available, construct hand washing stations with one bucket dispersing clean water to be used with hand soap, and one bucket catching waste water.



Wear Personal Protective Equipment (PPE) while handling donated goods such as face coverings, gloves, and any other available PPE. Do not touch your face, eyes, nose or mouth while handling or distributing donated goods. If you cough or sneeze at anytime while handling or distributing donated goods, stop to wash or sanitize your hands before continuing.



Maintain a physical distance of at least 6 feet. When distributing donated goods, do so without any physical contact with the recipient. For example, donated goods could be left outside a residence. Make sure the recipient does not open their door until the delivery person leaves.



Recent studies show that the coronavirus could survive on surfaces for up to 2-3 days (depending on the surface). As possible, disinfect donated items with sanitizing wipes/sprays before distribution. Donated produce should be washed before consumption.

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