Supplemental E-Resources for New Fiscal Staff

In addition to the training series that UServeUtah hosts for new program staff, we provide these resources to new fiscal staff at our programs with the hope that it will help you become more familiar with managing federal grants and improve compliance with all applicable regulations and requirements.

Please use this as a roadmap to guide your online learning as you begin your new role. Note that it is *not* required to submit this to UServeUtah upon completion. Always feel free to reach out to our staff with any questions or concerns that emerge from these training modules, or from your work on the AmeriCorps grant. We are happy to develop additional, targeted training by program request.

Before Your Program Start Date		
Training	**Certificate Required?**	**Date Completed**
1. NSCHC Training (if involved in NSCHC process)	Yes	
2. Key Concepts of Financial and Grants Management	Yes	
3. Attend UServeUtah Orientation	No	
4. Read through your Budget and Budget Narrative on eGrants	No	
0-30 Days		
1. Staff Activity Reporting	No	
2. ASC Basecamp's 2018 Program Startup WebinarSeries: Financial Management	No	
1-3 Months		
1. Key Concepts of Cash and In-Kind Match	No	
2. Match Requirements and Documentation	No	
3. CFO's Grants Training: Module 3 - Uniform Guidance Administrative Requirements	No	
3-6 Months		
1. Key Elements of Grant Compliance	No	
2. CFO's Grants Training: Module 4 - Cost Principles	No	