**INSTRUCTIONS FOR COMPLETION:** Unlike the most recent Program Monitoring report, letter or Commission Pre-Assessment, add or modify the criteria below based on Commission requirements. For any practice areas where there are compliance issues or deficiencies, determine the capacity management tools and management practices below. This can be determined through a review of policies, procedures, and training manuals and/or through an interview with staff.

**Overall Ranking in Management Practice Area (Rate 1-5; see definitions below)***

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**Definitions for Management Strength:**

- **Organization does not have compliance issues and has no areas for improvement.**
- **New organization with no policies or procedures developed as of date of assessment.**
- **Organization has high quality, best practices for management, but may have minimal compliance issues that require review of implementation of policies/procedures/practices.**
- **Organization previously identified areas of concern have been resolved.**
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**Overall Ranking in Management Practice Area (Rate 1-5; see definitions below)**

- **1** - Organization does not have compliance issues in this area and/or Commission has not identified areas for improvement.
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**INSTRUCTIONS FOR COMPLETION:**

**Pre-Assessment**

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**Post Assessment**

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