

VISTA Host Site Application 2023

UServeUtah is looking for organizations interested in being a host site for AmeriCorps VISTA service members. We are accepting site proposals from eligible organizations that are innovative, high-performing, and impact-driven, and share the AmeriCorps VISTA mission to lift people and communities out of poverty. AmeriCorps VISTA projects with UServeUtah seek to address areas of deep poverty outside of the Wasatch Front by building capacity and improving economic opportunity.

SECTION 1: Organizational Information

Organization Legal Name:

Employer Identification Number (EIN)

Address

Phone

Program Contact Name and Position

Program Contact Email

Person who will supervise VISTA member, if different than above

Authorized organization representative* Name and Title

(*A person authorized to enter and sign contracts for the organization.)

Describe your organization and/or department (mission, vision, etc.):

Does your organization fit into one of the qualifying categories designated by AmeriCorps?

- ☐ Yes - Faith Based or Registered Non Profit with a 501c
- ☐ Yes - Government Agency (city, county, regional, tribal, federal)
- ☐ Yes - School District or other educational service
- ☐ No

Location of the organization or where the VISTA will be primarily located

Geographic areas (cities or counties) affected by the project:

As a host site, can you meet the following expectations:

	Yes	No	Unsure
Direct the project and provide a supervisor for the VISTA member	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide administrative support to the VISTA as needed (workspace, computer, travel reimbursement, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
\$5,000 per year cost share (this VISTA placement is for three years	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work with UServeUtah to create an appropriate Volunteer Assignment Description (VAD) and a VISTA Service Opportunity Listing (SOL)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assist in member recruitment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide personal capacity building/professional training for the VISTA member as you would your employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Complete semi-annual reporting requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Create plan to collect needed data	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

SECTION 2: Project Description

Which Economic Opportunity Focus Area will your project address?

☐

Employment (Increase number of individuals that are able to secure employment or have increased job readiness)

☐

Housing (Increase number of individuals transitioned to safe, healthy, affordable housing and/or increase the number of safe, healthy, affordable housing units available)

☐

Financial literacy (Improve financial knowledge for individuals, financial fraud protection, access to tax preparation)

☐

Other? Please describe how you feel your project is applicable but does not fit one of these categories _____

Project Title or Brief Description

What specific population groups does your project intend to serve? Describe the community you plan to serve, addressing their demographics, geographical location, etc. (Describe in 1,500 characters or less)

Explain why this population is underserved or their needs are not being met, and how your proposed project aligns with the AmeriCorps program priority of economic development.

Delineate the basic goals or objectives of the project/program (in which the VISTA will be placed). Include in the description how it meets the previous economic opportunity designated.

Indicate how VISTA member(s) would be used, listing and describing the scope of each project/activity they will be involved in and the type of tasks they will be assigned.

Describe how VISTA member responsibilities, tasks, and goals will evolve during year one, year two, and year three of service.

Describe the involvement of beneficiaries in project development and implementation of project objectives.

Describe how the project will build capacity and long-term sustainability in your organization or program to ensure it continues after VISTA resources end.

UServeUtah has selected the following Federal AmeriCorps Objectives for this VISTA program: (1) Capacity Building and Leverage and (2) Employment, for which it will collect specific data. Describe how your initiative will connect to one or more of the objectives and interventions in the table below and how you can assist in collecting data for such.

Section 3: Organizational Capability

What is your organization's experience operating anti-poverty programming in the identified area(s) of activity? Provide examples of past work in this area.

How will other staff or volunteers be involved in the project?

Provide a detailed plan on how you will recruit and supervise the VISTA member(s).

What supplemental incentives (gas card, housing assistance, etc) or resources—including office and desk space, access to computer and phone, and other supplies—will you provide to the VISTA member(s)?

How will your organization ensure a meaningful service experience for the VISTA member?
How will you integrate the VISTA member into your organization and community? What
education and/or professional training opportunities will you offer the member?

Provide the name and title of the individual(s) in the organization who will be responsible for
developing member content (VISTA Assignments Description, Service Opportunity Listing, On-
site orientation and training), submitting required reports and providing daily member
supervision
