



**UServeUtah**

Utah Commission on Service & Volunteerism



**AmeriCorps  
Utah**

## **UTAH STATE AMERICORPS**

**Planning Grant Proposal**

**Fillable PDF Application Form**

**Program Year 2024-2025**

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**Intent to Apply due March 19, 2024**

**Applications due April 12, 2024**

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**Electronic Application Form Provided to Applicants after final RFP training.**

## AmeriCorps Utah Planning Grant Title Page

### Sponsoring Organization:

Organization Name:

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Contact Person:

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Title:

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Address:

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City/State/Zip:

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Telephone: Fax:

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Email Address:

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List All Counties Impacted by the Project:

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### Issue Area

*Which PRIMARY AmeriCorps focus area will this program address (check ONLY ONE):*

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Education            | <input type="checkbox"/> Environmental Stewardship | <input type="checkbox"/> Multi-Focus Intermediary |
| <input type="checkbox"/> Healthy Futures      | <input type="checkbox"/> Veterans                  |   |
| <input type="checkbox"/> Economic Opportunity | <input type="checkbox"/> Disaster Services         |   |

### Proposed AmeriCorps Member Intervention Type(s)

Direct Service

Capacity Building

Both

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### Members

Planning Grant Only - No AmeriCorps Members

**Executive Summary  
(1,500 Character Limit)**

Logic Model (Do not exceed space provided)					
Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes   Long-Term Outcomes

Logic Model (Continued If Needed)					
Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes   Long-Term Outcomes

# Planning Grant Budget Worksheet

## Section I. Program Operating Costs

### A. Personnel Expenses

Position/Title/Description	Qty	Annual Salary	% Time	Total Amount	Grant	Match
Totals						

### B. Personnel Fringe Benefits

Purpose/Description	Calculation	Total Amount	Grant	Match
Totals				

### C. Staff Travel

Purpose	Calculation	Total Amount	Grant	Match
Totals				

### D. Equipment

Item/ Purpose/Justification	Qty	Unit Cost	Total Amount	Grant	Match
Totals					

### E. Supplies

Purpose	Calculation	Total Amount	Grant	Match

Totals				

**F. Contractual and Consultant Services**

Purpose	Calculation	Daily Rate	Total Amount	Grant	Match
Totals					

**G. Staff Training**

Purpose	Calculation	Daily Rate	Total Amount	Grant	Match
Totals					

**H. Evaluation**

Purpose	Calculation	Daily Rate	Total Amount	Grant	Match
Totals					

**I. Other Program Operating Costs**

Purpose	Calculation	Daily Rate	Total Amount	Grant	Match
Totals					

Subtotal Section I:	Total Amount	Grant	Match

**Section II. Member Costs - Not Applicable to Planning Grants****Section III. Administrative/Indirect Costs**

Please Complete Option A or B - See Application Instructions for Details.

**A. Corporation Fixed Percentage Method**

Purpose	Calculation	Total Amount	Grant	Match
Subgrantee Share				
Commission Share				
Totals				

**B. Federally Approved Indirect Cost Rate Method**

	Cost Type	Basis	Calculation	Rate	Rate Claimed	Total Amount	Grant	Match
Subgrantee Share								
Commission Share								
Totals								

Total Sections I + II + III:	Total Amount	Grant	Match

Budget Total: Validate this budget Required Match Percentages:	Total Amount	Grant	Match
	100%		



### Source of Match For All Sections

Description of Match:	Match Amount:	Type of Match:	Source Type:	Description of Source:
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Note: Legislation permits the use of non-AmeriCorps federal funds as match for the grantee share of the budget. Please discuss your intention of using federal funds to match an AmeriCorps grant with the other agency prior to submitting your application. Section 121(e)(5) of the National Community Service Act requires that grantees that use other federal funds as match for an AmeriCorps grant report the amount and source of these funds to the AmeriCorps agency. **UServeUtah requires applicants (sub-grantees) to have written approval on file, for any federal funds used as match, from the granting federal agency.**

**Technical assistance for these applications is available by contacting Greg Bates at [gregbates@utah.gov](mailto:gregbates@utah.gov) or 801-979-3358.**

END OF APPLICATION